

Draft Minutes  
**Nevada State Emergency Response Commission**  
Planning and Training Subcommittee Meeting  
Professional Engineers & Land Surveyor's State Board  
1755 E. Plumb Lane, Ste 130  
Reno, Nevada  
March 31, 2004

**Members Present**

Tod Carlini  
Jim Hawke  
Carolyn Levering via phone  
Neil Miller  
Marge Gunn via phone  
Richard Brenner, Ex-Officio

**Absent Members**

Lou Buckley  
Steve Tognoli

**Guests**

Stacey Giomi  
Craig Nixon  
Michelle Peltier  
Robert Loveberg  
Lisa Hoehne  
Verl Jarvie  
Kathy Brady  
Susan Crowley  
Russel Peacock

**Staff**

Karen Kennard  
Bruce Ferrel  
Glade Myler  
Cheryl Folkers

**I. Call to Order**

Tod Carlini, Chairman, called the meeting to order at 9:10 a.m.

**II. Introduction**

Members, guests and staff introduced themselves as shown above.

**III. Old Business**

**A. Approval of the February 25, 2004 meeting minutes**

Motion to approve the minutes of February 25, 2004 meeting was made by Marge Gunn, seconded by Neil Miller and approved unanimously.

**B. Discussion/Action on Esmeralda LEPC Hazardous Materials Plan**

Esmeralda submitted a corrected plan. The Subcommittee will not be reviewing plans today but will look at the grant request and approve it contingent on plan being NRT-1 compliant.

**C. Discussion/Action on Washoe LEPC Hazardous Materials Plan**

Same as item B. under New Business.

**IV. New Business**

**A. Discussion/Action/Review/Recommendation of 2005 SERC grant applications**

Karen Kennard, Executive Director of SERC, stated the total amount of grant requests is \$356,000. The SERC has \$266,000 available in SERC funds after the following was taken from SERC funds: \$4,000 for operations for each county; \$50,000 for Hazmat Explo conference; and the match for the Hazardous Materials Emergency Preparedness Grant (HMEP). Additionally

there is approximately \$29,000 in HMEP planning and approximately \$25,000 in HMEP training funds available which could be granted if obligated by the end of September and expended by the end of December. After review of the grant requests, the Subcommittee recommends the following to the Funding Committee:

<b><i>Carson City-</i></b>	\$14, 800 request for planning be funded by HMEP planning grant and \$10,186 request for equipment be funded by the SERC grant.
<b><i>Churchill-</i></b>	\$3,000 request for planning be funded by HMEP planning grant and \$19,716.97 request for equipment be funded by the SERC grant and \$1,600 request for Explo is not recommended.
<b><i>Clark-</i></b>	\$11,087 request in training be funded by HMEP Training grant contingent on a letter from the State Fire Marshal's Office declining the training and \$13,913 request for equipment be funded by the SERC grant.
<b><i>Douglas-</i></b>	\$5,000 request for planning be funded by HMEP Planning grant and \$16,180 request for equipment be funded by the SERC grant.
<b><i>Elko-</i></b>	\$22,890 request for equipment be funded by the SERC grant. Concern on the cost of the binoculars was noted.
<b><i>Esmeralda-</i></b>	\$1,750 request for training be funded by HMEP training grant and \$23,162.88 request for equipment be funded by the SERC grant. This will be contingent on hazmat plan being approved as NRT-1 compliant. Concern on the request for the logging recorder was noted.
<b><i>Eureka-</i></b>	\$229.60 request for planning be funded by HMEP planning grant, \$242.60 request for training be funded by HMEP training grant and \$23,787 request in equipment be funded by SERC grant. The Funding Committee should consider the cost of the SCBAs.
<b><i>Humboldt-</i></b>	No application received.
<b><i>Lander-</i></b>	No application received.
<b><i>Lincoln-</i></b>	\$24,994 request in equipment be funded by the SERC grant.

<b><i>Lyon-</i></b>	\$23,747 request in equipment be funded by the SERC grant.
<b><i>Mineral-</i></b>	\$5,000 request for training be funded by HMEP training grant and the \$10,644.99 request for equipment be funded by SERC grant.
<b><i>Nye-</i></b>	No application received.
<b><i>Pershing-</i></b>	\$3,250 request for planning be funded by the HMEP planning grant and the \$21,743.41 request for equipment be funded by SERC grant. Concern on whether SERC should pay the shipping charges was noted.
<b><i>Storey-</i></b>	\$1,893 request for training be funded by HMEP training grant and the \$17,762.24 be funded by the SERC grant. The request for throat microphones based on the level of response was not recommended.
<b><i>Washoe-</i></b>	\$24,982.60 request for equipment be funded by the SERC grant contingent on hazmat plan being approved as NRT-1 compliant.
<b><i>White Pine-</i></b>	\$24,500 request for equipment be funded by the SERC grant. \$500 was subtracted from the cost of the thermal imager as it was over the SERC allowed cost. Concern on the request for the suits for people who have not been trained was noted.
<b><i>Fire Marshal-</i></b>	\$24,501.99 request for equipment be funded by the SERC grant. Concern on using grant funds to purchase vehicles was noted.

After discussion Marge Gunn motioned to recommend to the Funding Committee the items requested are in compliance with the current level of response. Neil Miller seconded the motion which was approved unanimously.

#### **B. Discussion regarding Policy Committee's recommendation for revision to SERC policy 8.1, Plan Review**

At the last Planning and Training Subcommittee there was issue on this policy not being clear as to what would be required for being eligible for grants in filing the hazmat plan or notice of reviews and updates. A copy of the updated policy was provided to the Subcommittee for informational purposes.

**V. Public Comments**

Jim Hawke, State Fire Marshal's Office, would like to work with the Hazmat Explo committee on getting certificates for each individual who attends a specific class at the conference.

**VI. Adjournment**

Carolyn Levering motioned to adjourn the meeting at 10:30 a.m.